



**Commercial Fleet Insurance**

**How to get  
the best  
quote faster**



# Your minimum information checklist

Sending us the right information upfront can help us speed up the process, so you can deliver even better service to your customers.

Below is a list of the minimum information required to complete an initial assessment. Please note our underwriters may request additional information specific to your customer in some cases.

<b>Type of cover</b>	<ul style="list-style-type: none"><li>✓ Comprehensive</li><li>✓ Third Party Property Damage (TPPD)</li><li>✓ Third Party Fire and Theft (TPF&amp;T)</li><li>✓ Applicable policy excess</li></ul>	<b>Primary goods carried (if applicable)</b>	For example: <ul style="list-style-type: none"><li>✓ General cartage</li><li>✓ Livestock</li><li>✓ Refrigerated goods</li><li>✓ Farming</li><li>✓ Construction</li><li>✓ Hazardous goods</li><li>✓ Earthmoving</li><li>✓ Tipping</li><li>✓ Container</li><li>✓ Machinery</li></ul>
<b>Non standard covers</b>	Are any additional covers required eg: <ul style="list-style-type: none"><li>✓ Aggregate deductible</li><li>✓ Claims experience discount</li><li>✓ Hire car following accident</li></ul>	<b>Drivers</b>	<ul style="list-style-type: none"><li>✓ Are there any drivers:<ul style="list-style-type: none"><li>- under 25</li><li>- over 80</li><li>- with poor driving history</li><li>- and/or with criminal convictions</li></ul></li><li>✓ Driver training/risk management procedures</li></ul>
<b>Schedule of vehicles including values</b>	<ul style="list-style-type: none"><li>✓ Vehicle values</li><li>✓ Registration number</li><li>✓ State of registration</li><li>✓ Metro/Regional location</li><li>✓ Historic fleet size</li><li>✓ Historic excesses</li></ul>	<b>Values</b>	<ul style="list-style-type: none"><li>✓ Maximum value of any one vehicle combination i.e. truck/trailer</li><li>✓ Accumulation value of vehicles left in any one location</li></ul>
<b>Claims history</b>	<ul style="list-style-type: none"><li>✓ Minimum 3 years</li><li>✓ Preferably 5 years</li><li>✓ On current insurer's letterhead including claims report date</li></ul>	<b>Usage</b>	<ul style="list-style-type: none"><li>✓ Personal</li><li>✓ Business</li><li>✓ Local or long distance</li><li>✓ Dry hire</li></ul>
<b>Business occupation</b>	For example: <ul style="list-style-type: none"><li>✓ Sales</li><li>✓ Freight transport</li><li>✓ Trade</li><li>✓ Farming</li><li>✓ Construction</li></ul>		

## Want to request a quote?

Submit your customer's quote request with the minimum information above to [underwriting@qbe.com](mailto:underwriting@qbe.com)

If you have any questions, please contact us at [qbe.com/au/brokers](https://qbe.com/au/brokers)

