



Public and Product Liability Insurance

**How to get
the best
quote faster**



Your minimum information checklist

Sending us the right information upfront can help us speed up the process, so you can deliver even better service to your customers.

Below is a list of the minimum information required to complete an initial assessment. Please note our underwriters may request additional information specific to your customer in some cases.

Slip

- ✓ Period of insurance
- ✓ Requested limit of liability
- ✓ Required policy extension(s) incl. limit(s) required
- ✓ Care, Custody and Control – details and value of goods in your CCC
- ✓ Product recall (expenses only)
- ✓ Errors and omissions
- ✓ Exports to USA/Canada
- ✓ Current deductible
- ✓ Commission
- ✓ ABN

Business description

- ✓ Business description
- ✓ Overview and summary of the business activities, services offered and/or products
- ✓ Years in business
- ✓ Company website
- ✓ Details of activities outside Australia, where and annual turnover – do you need this policy to cover you (where applicable)

Turnover

- ✓ \$ Actual last 12 months
- ✓ \$ Estimate next 12 months
- ✓ Split by business activity, state and overseas (where applicable)

Claims history

- ✓ Minimum 5-year claims history including full details for each claim

Sub-contractors and Contractors

- ✓ Payments to contractors and/or sub-contractors:
 - \$ Estimate next 12 months split by state
- ✓ Type of work carried out

Labour hire

- ✓ Payments to labour hire companies:
 - \$ Estimate next 12 months split by state
- ✓ Type of work carried out
- ✓ Number of people hired

Import and exports

- ✓ Products and destinations including \$ estimates for the next 12 months

Contractual liability

- ✓ Details on where the proposed insured regularly signs contracts incl. with whom and for what purposes (copies of contracts may be requested)

Want to request a quote?

Submit your customer's quote request with the minimum information above to underwriting@qbe.com

If you have any questions, please contact us at qbe.com/au/brokers

