



Construction Insurance

**How to get  
the best  
quote faster**



# Your minimum information checklist and proposal form

Sending us the right information upfront can help us speed up the quoting process, so you can deliver even better service to your clients.

Below is a list of the minimum information required to complete an initial assessment. Please note our underwriters may request additional information specific to your client in some cases.

## Construction minimum information guidelines

**Description** Construction and engineering insurance will provide your construction industry clients with the peace of mind that they have comprehensive cover against a broad range of perils and events  
Below is a list of information required to complete an initial assessment.

**Submission** ✓ Please submit a completed QBE contract works [proposal form](#)

## Other reports that maybe required

Report	Why do we need this?	What is this?
<b>Geotechnical</b>	Excavation on a project site exceeds 5 metres or sites with significant piling activities.	A detailed breakdown of sub-surface materials with recommended excavation techniques
<b>Dilapidation</b>	Existing structures cover exceeds \$1,000,000 or Builder is taking over another contract and requires completed works to be insured.	Records current building or project condition
<b>Soil</b>	Where a site has hazardous or unstable materials present	Details critical information pertaining to potential toxins and stability of the site
<b>GANTT Chart</b>	For a longer project or a project containing high risk periods	A progress chart detailing each on site activity
<b>Structural Plans</b>	For larger buildings and projects requiring a deeper underwriting review	The technical drawings produced by the engineer during the design phase.
<b>Architectural Plans</b>	To give the underwriter a view of the completed project.	Completed drawings showing the projects completed form focused on aesthetics.

## Want to request a quote?

Submit your customers quote request using quote slip with the minimum information to [qbuilt@qbe.com](mailto:qbuilt@qbe.com)

If you have any questions, please contact us at [qbe.com/au/brokers](http://qbe.com/au/brokers)

